

Streamlining Web Site Creation With DreamWeaver 8

ASTD TechKnowledge® 2007 Conference

Sessions: W108CS, W208CS, & F108CS

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Session Agenda & Objectives

- Learning Objectives:
 - Create and Apply Template to New Pages
 - Create and Insert Library Items in Pages
 - Quickly Update Site by Modifying the Template and Library Items
- PowerPoint Presentation
- Hands On Labs (the fun stuff!)



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Templates

- A File That Is Used to Rapidly Create Web Pages with a Consistent Look and Feel
- Editable Regions: Sections in the Template that are Modifiable in Child Web Pages
- Non Editable Regions: The Sections Which Cannot Be Modified in Child Web Pages



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Templates

- Design-Time Strategy
 - If Template is Changed, Child Pages Must Be Re-Uploaded to Site
 - Changes in Template Can Propagate to All Pages Created from Template
 - Server Does Not Dynamically Update Files



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Library Items

- Re-Usable Portions of a Web Page
- Changes to the Library Item are Propagated to all Pages Containing the Library Item



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Templates vs. Library Items

- Use Templates to Create Entire Pages with a Consistent Look and Feel for an Entire Site or Portion
- Use Library Items to Insert Objects (not whole pages) into Multiple Pages (but perhaps not the entire site)
- Both Allow Pages to be Updated if the Template or Library Item is Changed



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Usage Examples:

- Re-branding a Web Site or Course
- Mergers and Acquisitions
- Creating Consistent Course Products



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More Resources:

- Participant Download
 - <http://learn.bbtraining.com/tk07>
 - Lab Guide in .PDF Format
 - Sample Files From Labs
- Adobe Website
 - www.adobe.com
- Post-Conference Website
 - <http://learn.bbtraining.com/moodle>



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Lab Guide Session Description:

This session is designed for users who have some experience with basic web page and site creation but have not yet explored templates and library items as a way of streamlining the creation of a web site. In this session we will create a simple template and pages based upon the template. We will then create a navigation bar as a library item and re-use it in multiple pages. Finally, we will modify the look and feel of the entire site by modifying the template and the library item.

Who should attend this session: Users who have basic computer skills, word processing skills, and introductory-level skills with Dreamweaver who want to learn how to create consistent, easily maintained web pages for educational (or other) purposes are ideal for this course. It is assumed that you have basic web page creation experience with Dreamweaver.

PCs vs. Mac's: Dreamweaver is available for both platforms and the menus and dialog boxes provide nearly identical functionality. The primary difference between the two platforms is mostly cosmetic in nature. While PCs are used in this session, users will be able to easily transfer the skills and knowledge attained in this session to the Mac platform.

Session objectives: At the end of this session, you will be able to perform tasks required for creating basic web pages. You will be able to:

- Create a Dreamweaver Template and use it to create pages with a consistent look and feel
- Update the template and apply the look and feel changes to the entire site
- Create and modify a library item for use as a navigation bar

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Property of:	Examples
Adobe	Adobe, Macromedia, Dreamweaver, Photoshop, Fireworks, Dreamweaver, Flash

Other trademarks are the property of their respective owners.

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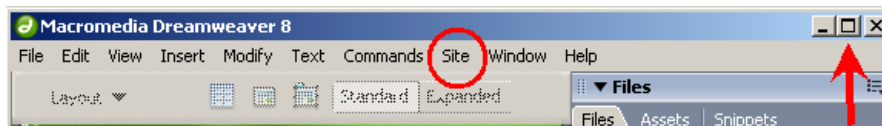
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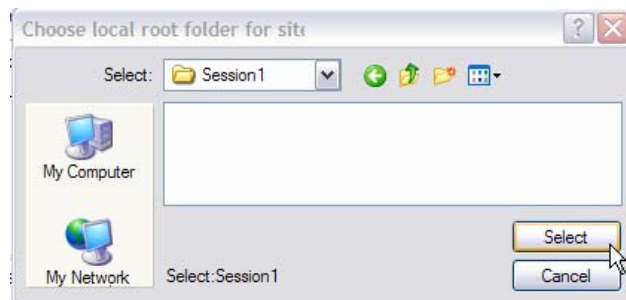
Local Site Configuration:

The process of configuring a local site is designed to help you organize the files you create for your website and to configure Dreamweaver to be able to upload the files you create on your local machine to a web server on the Internet (or other location). General site configuration has two main components; configuring your “local site” to have folders reserved for your site’s content, and configuring a “remote site” which is the server that will eventually receive your content. Note that the labs assume you have Windows XP

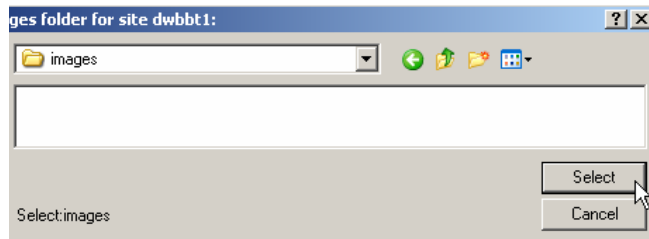
1. Start Dreamweaver: Click on **Start** in the lower left corner of the screen. Then click **All Programs**. Next Click on **Macromedia** and finally, click on **Macromedia Dreamweaver 8**
2. First, if Dreamweaver is not full-screen, click on the **maximize** button (arrow). Then click on the **Site** Menu



3. Next, click on **New Site**. On the Site Definition page, click on the **Advanced** tab at the top left. Then click on **Local Info** in the left-side menu
4. In the **Site Name** field, enter **ASTD1** or **ASTD2** or **ASTD3** (depending upon which session you are attending – ask your instructor for details).
5. Click on the folder icon to the right of the **Local root folder** field. **Double Click** either the **DW1_W108CS** or **DW2_W208CS** or **DW3_FR108CS** folder icon (again, depending upon which session you are attending). **Note:** In “real life” you would create your own folder for the files to be made for your site, but we have pre-populated these folders with some files for you).
6. Next click on the **Select** icon at the lower-right corner



7. To the right of the **Default images folder** click on the folder icon. **Double Click** on the **images** folder and then click on **Select** in the lower/right corner (Note: If you see an **Open** button instead of a **Select** button, you may not have double click on the images folder icon).



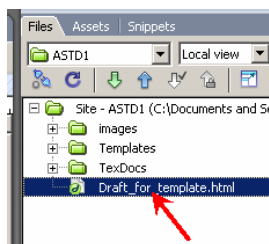
8. Click on **OK** at the bottom of the **Site Definition** pages. Next, click on **Done** on the **Manage Sites** page.

Congratulations. You have just taken the steps needed to define the folders on your computer that will contain your site's files.

Creating the "Template" Page:

We have created portions of a template page for you, but you will complete the task by deciding which sections of the document should contain "editable regions." These will be the areas that will contain information that is typically unique on each page. All other sections of the page will be non-editable in the "child" documents created from the templates. This is what gives template the ability to help create a consistent look and feel for a web site. In this section you will:

- Define the regions of the template that can be editing in the child files
 - Add some non-editable content
 - Save the template in preparation for distribution
1. There are a few different ways to open the file we have started for you. One way is to Click on **File** (top left), then click on **Open**, then select **Draft_for_template.html** and click **Open**. (If the proper DW#_ folder is not selected, you can use the navigation tools at the top of the Open File dialog box). The other way is to double click the file from the Files Pane on the right as shown below.

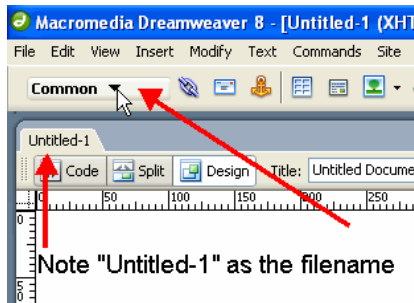


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2. The document will appear. Click on the small triangle to the right of the current menu bar (in the screen below, it is the **Common** option, but your screen may have a different menu bar).



3. On the menu that pops up, click on **Show as Tabs** option at the bottom of the list. The menus should now appear as shown below. The tabs (Insert, Common, Layout, Forms, etc) allow us to quickly move amongst the many menus. Briefly click on the tabs and observe how the menus change. When done, click on the **Layout** tab.

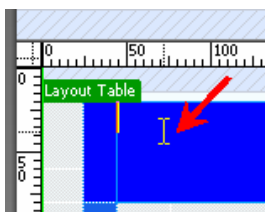


4. Once **Layout** has been selected, click on the "other" **Layout** button shown below



This will put you in the mode that lets you see table and cell layout designs. We will use that to determine where to add content.

5. Next, click your mouse anywhere inside the large, top, blue table cell shown below. We will put some banner text there

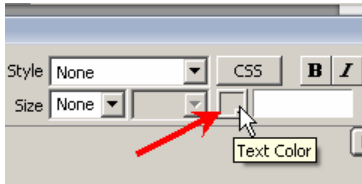


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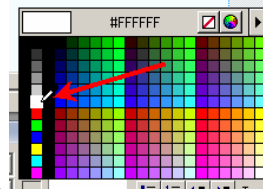
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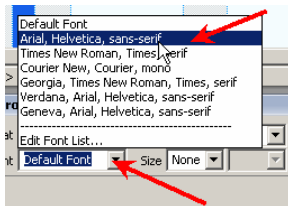
- At the bottom of the page, we are going to change the text color to white. Click in the box shown and select a white box from the color samples.



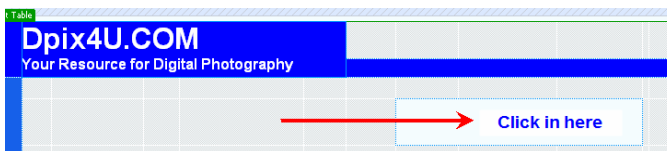
Then Select the white box



- Next, let's select a larger font size and choose Arial and Bold. Click on the drop-down button shown and pick **Arial, Helvetica, Sans Serif**. Then click on the **Bold** button.



- Finally, we will pick a larger font. Click on the drop down arrow for the **Size** value (immediately to the right of the font selector we just used) and select **xx-Large**
- Now enter the text **Dpix4U.COM** (hint: your cursor should still be in the blue banner section we selected earlier – Do NOT click your mouse in other areas before typing). When done, press **CTRL-ENTER** to move to the next line. Your text parameters may have been reset to defaults. Change the color again to white. Change the font to Arial ..., and change to Bold faced. Then enter **Your resource for digital photography**.
- Next, click your cursor in the table cell near the top/right section of the page as shown. We will put the course title and module name there.



- At the bottom of the screen click on the "**Align Right**" button. Then type in the following text (if you want, use bold faced type as shown here) Hint: Use CTRL-Enter after the first line of text.

Course: Intro to Digital Photography

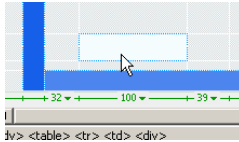
Module Name: Lighting Types

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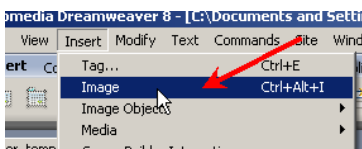
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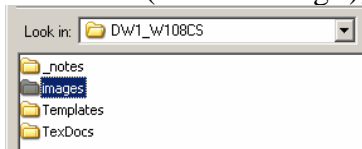
12. Finally, in the cells at the bottom of the page, we will insert three navigation buttons. Click on the bottom/left cell shown below:



13. With the cursor in this cell, click on the **Insert** menu at the top of the screen and then select **Image**



14. If necessary, navigate to the **images** folder and double click. Then select the file called **BlueBack** (or blueback.gif), and click on **OK**

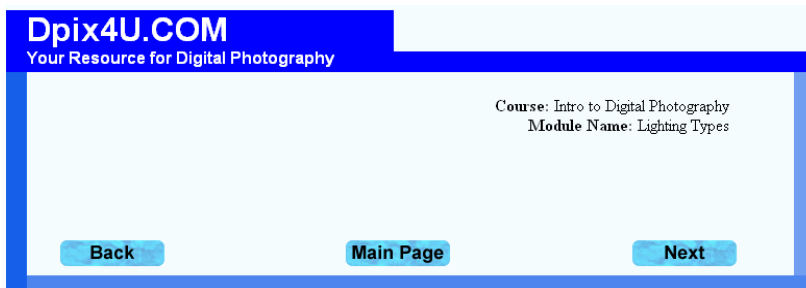


15. In the Accessibilities dialog box, for **Alternate text:** enter **Back** and click **OK**



16. Repeat this process by clicking in the middle/bottom cell, **Insert >> Image**, then use the **BlueMainPG** (or bluemainpg.gif) file.

17. Repeat again for the right/bottom cell. This time select the file called **BlueNext** (or bluenext.gif). Press **F12** and click on **Yes** to Save the file Your page will look similar to the graphic below (though we have compressed the image height here to save space). Close your browser to return to Dreamweaver.

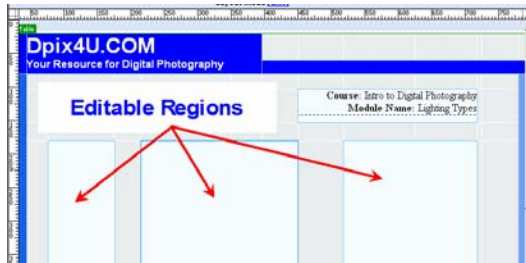


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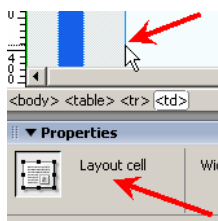
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18. Next we will define which regions of the page will be "editable" when a child page is created from this template. Review the image below. We will want the three cells in the center of the page to be editable. The left column will contain a navigation bar, the center column will contain text, and the right column will contain a picture.

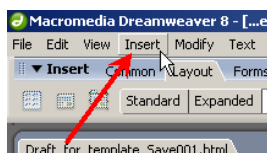


19. Click your mouse in the left cell shown above. Then click on the boundary for the cell as shown in the graphic below. This selects the whole cell.

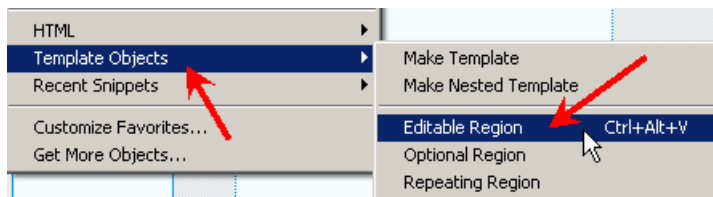
If done right the bottom properties section will indicate that you are in a layout cell as shown below



20. Next, click on the **Insert** menu



21. Then select **Template Objects** and then **Editable Region** as shown below



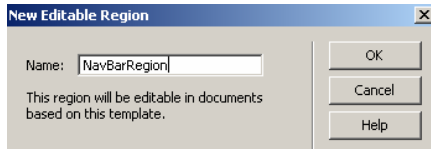
22. **"If"** Dreamweaver alerts you that the document will be converted to a template, click on **OK**. This alert may be turned off if you like (and may have been turned off in other classes)

23. Create a name for this region, we suggest **NavBarArea** and click **OK**

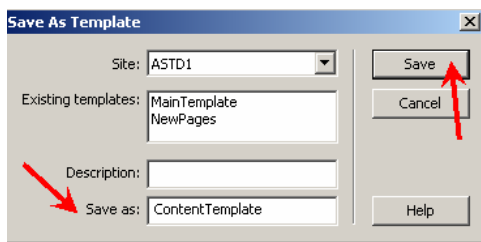
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24. Repeat this process for the center column and the right column. Suggested names for the regions might be **TextArea** and **PictureArea** respectively.
25. Now we will save this file and convert it to a template. Click on the **File** menu item, then select **Save As Template**
26. You may get a warning that about the editable region, if you do, just click OK. In some page designs you might need to reposition the editable region, but our design will work fine.
27. In the **Save As Template** dialog box, use **ContentTemplate** for the Save As: name and click **Save**. When asked if you want to update links, click **Yes**. At this stage, this is not a critical task, but later, if you were to modify this template, you would click yes in order to update all of the pages that were based on this template.

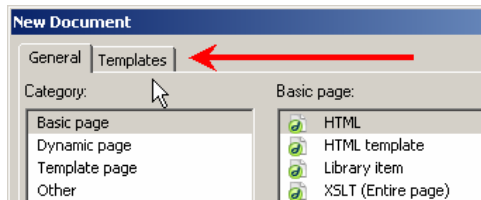


28. Next, close this file, and any other files you might have opened during the session. One way is to click on the "x" located at the top/right corner of your page (not at the top right/right corner of the screen). Another way is to click on **File** and then **Close**.
29. Congratulations, you now have a template upon which we can easily create new pages with a consistent look and feel. However, we have a minor problem with the template because the bottom navigation buttons for Back, Main, and Next are not in an editable region. Hence, we cannot assign links to these buttons on the child pages we create. I ask that you find a solution to this problem and post it at the website at <http://learn.bbtraining.com> (account there is free – post it in the Dreamweaver section of the site).

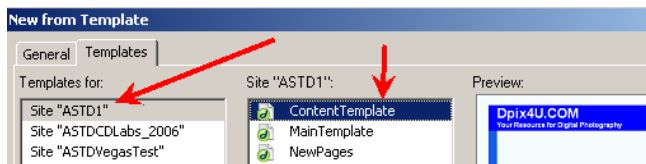
Creating Pages Based on Templates:

In the next several steps, we will create "child" web pages that are based on our template. We will see that this will save us from having to recreate the design and static content of the pages and allow us to focus on the unique content.

1. Click on **File** menu, then click on **New**
2. On the New Document window, click on **Templates** if needed



3. In the left pane select the **ASTD#** (where you select the number of the session you are in as indicated by your instructor). In the left pane select the **ContentTemplate** that you recently created. Then click on **Create** at the bottom/right portion of the window. An "untitled ..." page will open up and it will closely resemble your template.



4. On the page that is opened, click on various portions of your document. In many areas you will see the icon below which indicates that you are in an uneditable region of the document.

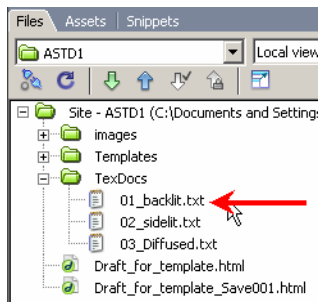


5. In other areas (specifically inside the 3 cells that we marked as editable, your cursor will behave normally and allow you to click inside each region and add content
6. Click in the upper left corner of the center column. We will place some text in here for our students.
7. Now, go to the right-side **Files** panel. You may need to expand the **TexDocs** folder. Then drag the **01_backlit.txt** file into the top/left corner of the center column.

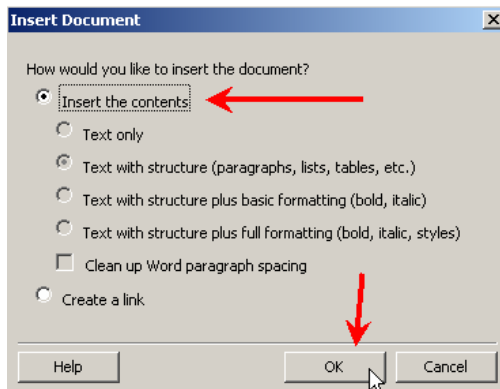
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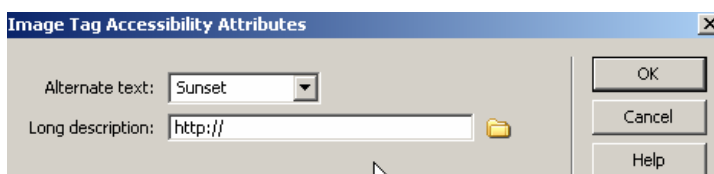
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8. On the **Insert Document** window, make sure that **Insert the contents** is selected and then click **OK**



9. The center column should now contain some text which describes backlighting in photography. If the text does not start at the top of the column, delete the blank line(s). Also if there is a lot of space after the title "Backlighting" delete the blank lines. You may also want to make the title bold faced.
10. Next, click in the upper left corner of the right-hand column. We will insert a photo in this right hand column
11. Next, in the **Files** panel on the right, find the **01_back.jpg** file. You may need to expand the **images** folder. Drag this file into the right column.
12. If you receive a warning about relative path files needing to be saved, simply click on **OK**. This screen may not show up if it was disabled in previous sessions.
13. Likewise, if the Accessibility attributes menu is displayed, you can enter a text description of the photo in the **Alternate text** box (**sunset picture** for example) and click **OK**.

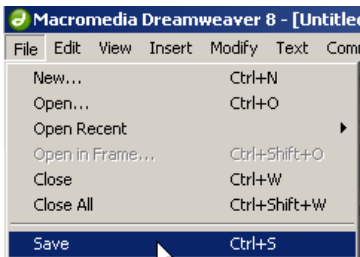


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14. Click on the **File** menu and then click on **Save**



15. In the Save As Dialog box, enter a **File name** of **01.html** (zero, not an oh) and click on **Save**

16. Preview your web page by pressing **F12** It should resemble the image below



17. Close the browser. Then close the 01.html file inside Dreamweaver (you can click on **File** and **Close** or use the "x" in the upper right corner of the page – not the upper right corner of Dreamweaver)

18. Repeat steps 1-17 above two more times. You will just need to change a few things along the way. Here they are:

- a. During the first repetition select the following
 - i. In step 7 use the file called **02_sidelit.txt**
 - ii. In step 11 use the file called **02_side.jpg**
 - iii. In step 15 save your page as **02.html**
- b. During the second repetition select the following
 - i. In step 7 use the file called **03_Diffused.txt**
 - ii. In step 11 use the file called **03_Diffused.jpg**
 - iii. In step 15 save your page as **03.html**

19. Congratulations, you have now created 3 web pages based on your template.

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Creating Library Items:

In this next section of the labs, we will create a "library item" that will include some useful hyperlinks that can be placed in the left column of each of our three web pages. Once the library item is created, it can either be re-used by inserting it directly into specific pages, or it can be inserted into our template and be passed along to all pages that were based upon the template. In either case, if the library item is changed, pages with the library item will be updated on the local site.

1. From the **Files** panel on the right, **Double Click** any one of the 3 files you just created (either **01.html** or **02.html** or **03.html**) The page should open up as shown in step 2
2. Now, click in the upper left corner of the left-hand column that is currently empty
3. Type the following text (hey, you might want to make it bold faced) and then press ENTER after each line: (note that some of these lines will not fit in one line of the box, don't worry, that's OK)

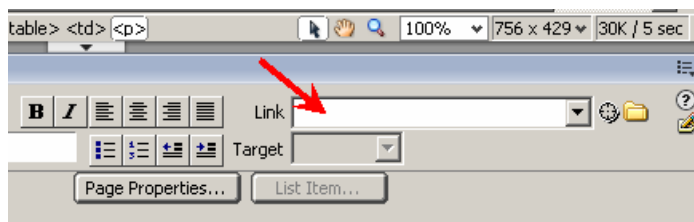
Useful Links

Student Site

ASTD

TK2007 Conference

4. Now, **triple-click** the line about "Student Site." This should select the entire line. Or, you can drag your mouse across the text to select it.
5. Now click in the **Link** field of the properties section at the bottom of the page as shown:



6. In the **Link** field, enter **http://learn.bbtraining.com** and then press the **Tab** key on your keyboard.
7. Repeat step 4-6 for the ASTD line. When you get to the **Link** field, enter **http://www.astd.org** (don't forget to use Tab to lock the data into the field)
8. Repeat steps 4-6 for the TK2007 Conference line. When you get to the **Link** field enter **http://tk07.astd.org/** (don't forget to use Tab to lock the data into the field)
9. Now that we have created the hyperlinks portion of the page, we are going to convert it to a "library item" which will allow it to be re-used effectively. Place your cursor to the left of the letter "U" in **Useful Links**. Now **Drag** your mouse until the title and all 3 links are selected.
10. Next, click on the **Modify** menu item at the top of the page

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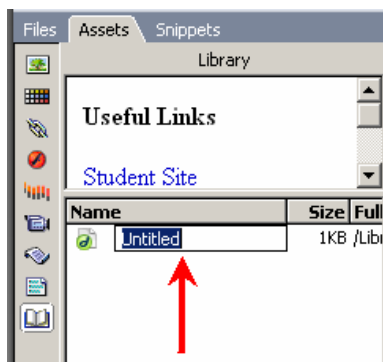
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11. From this menu, select **Library** and then click on **Add Object to Library** as shown in the graphic below.



12. In the **Assets** panel on the right side of the screen, a new, untitled Library item will be highlighted. We will change its name. Simply type **NavLinks** which will replace "untitled" as the name of the library item. Press **ENTER** on the keyboard to create the name for the item.



Change this to read NavLinks

13. The links will have a tinted background. This is an indication that the area is now a library item and will not be displayed when the page is viewed by your users. Please click on **File** from the menu and click on **Save**.
14. Preview your file by pressing **F12** on the keyboard and confirm that the tint is not displayed. If you get a message about updating the library item, click on the listed file and then click on **OK**.
15. Then the **Update Pages** screen may appear, it should indicate that at least one file was updated. If so, click on **Close**. Now, close the page you were working on.

In the next set of labs, we will use the library item we just created to add the links to our two remaining pages. Later we will see that if we change the library item, the pages that include it can be updated automatically.

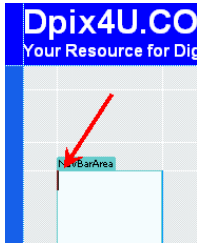
1. Open one of the other pages we created earlier, but not the same one in which you created the library item. You can either use the **File** menu and then choose **Open**, or you can simply double click the file in **Files** Panel on the right (note, you may have to click on **Files** first, since we were last looking at assets).

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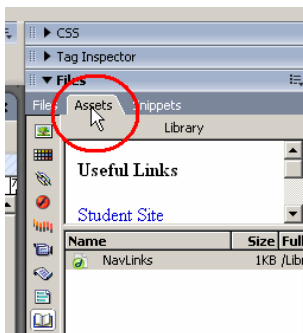
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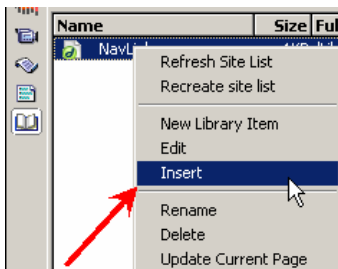
2. After opening the file, click your mouse in the upper left corner of the left column cell as shown below. Prior to the next step, do not click anywhere else on the screen, the current location of the cursor will determine where the library item is inserted



3. Next, return to your **Assets** panel by clicking on the link on the right side of the screen.



4. Next select your **NavBarLinks** library item by clicking on it once. Then **Right-click** on it. From the menu, select **Insert** as shown:



5. Look at your leftmost column and insure that your links have been inserted, again, they will contain a light tinted background to indicate that this is a library item, but this will not display when the page is viewed.
6. Press **F12** to preview the page. Click on **Yes** to save the page when prompted. When done reviewing the page, close your browser window. Then close your page in Dreamweaver
7. **Repeat Steps 1-6** above for your remaining page. Once done, you should have your links on all 3 of the pages we have created. When done, close all pages.

Streamlining Website Creation with Dreamweaver 8

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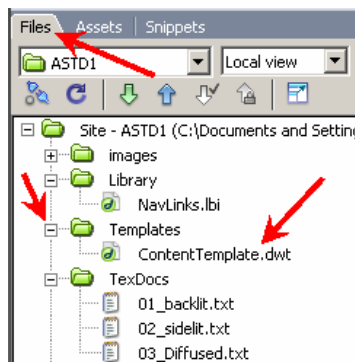
So far we have seen how easy it is to create a consistent look and feel for pages by using templates, and we have seen how to re-use a section of a page by inserting library items. Now let's look to see how these objects are affected by updates that need to be applied to an entire site.

Here are a few scenarios where this might be very useful:

- You have created a course for one department in your company. Another department wants the same course, but they want the look and feel of the pages to reflect their department's title and color scheme
- You have moved your content from one portion of a site to a new portion of the site and need to change all of the navigation hyperlinks
- Your company has just been acquired or merged with another company. They want to keep your existing courses, but they want them "re-branded" to reflect the merger.
- You want to create a new course with a slightly modified look and feel, but the original templates would be a good starting point.

In this next set of exercises we will simulate one of these scenarios. Let's imagine that Dpix4U.com was acquired by PixlGarden.com. Their color scheme is based on the colors in a picture of a rose, and they use that picture below their banners. We will change our existing template accordingly and then use it to update our 3 files based on the template.

1. In the **Files** panel on the right side of the screen, **double-click** the **ContentTemplate.dwt** file to open it. (You may need to click on the **Files** link first, and you may need to expand the **templates** section of the list using the + sign on its left)

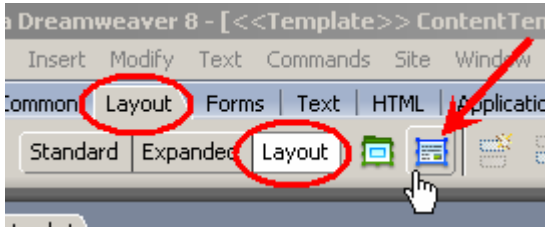


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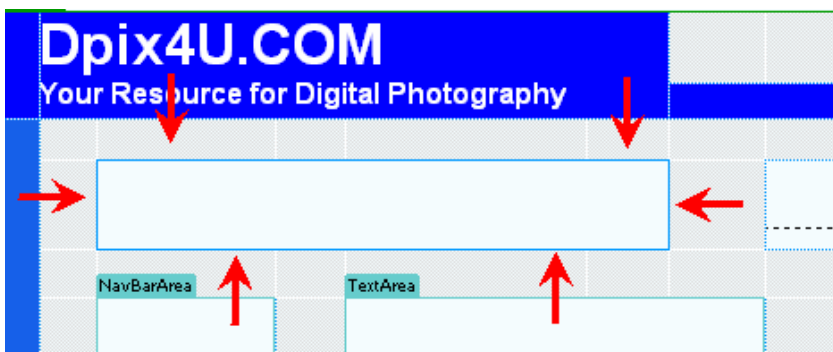
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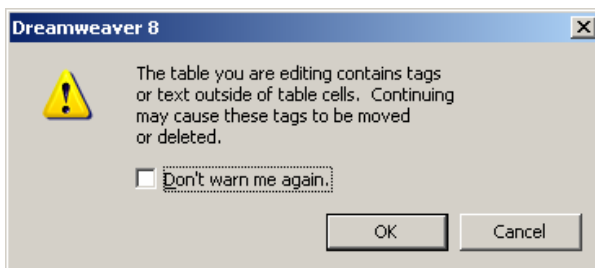
2. First, we'll add in the picture of the rose. To do this we need to add a new cell to the template. Near the top of the screen, make sure that both **Layout** choices are selected as shown below. Then click on the **Draw Layout Cell** button (indicated by arrow).



3. A faint grid should be displayed in your page, use it as a guide to draw the layout cell for the picture. See the graphic below, you'll start at the upper left area and drag your mouse to create the cell.



4. When you release your mouse, you may get this warning; simply click **OK** to acknowledge this. Our template will not be impacted by this issue.



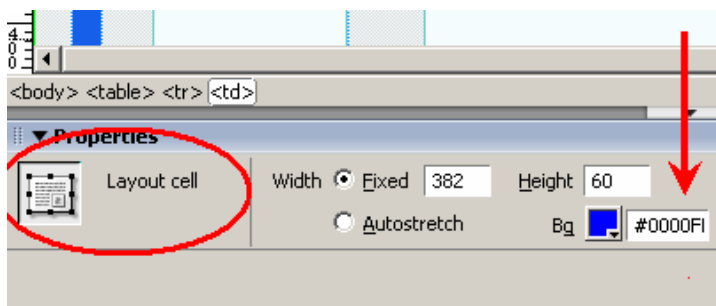
5. Next, click your mouse anywhere inside the cell you just created.
6. Then, at the top of the screen, click on the **Insert** menu, then click on **Image**. If your present file location is NOT the images folder, double click on the Images folder to move to that location.

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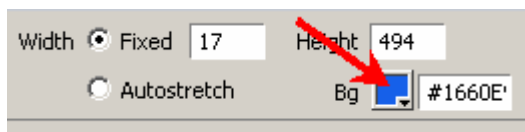
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7. Find the **Floral4_50H** (or Floral4_50H.jpg) file and select it. Then click on **OK** in the menu. On the Accessibility page, type **Floral image** in the **alternate text** field then click on **OK**. This should insert the floral picture into your page.
8. Let's change the title/banner for the page. Drag your mouse over the text **Dpix4U.COM** then type **PixLGarden** Similarly, drag your mouse over **Your Resource for Digital Photography** and type **Nourishing your creative instincts** (Note that if you choose to delete the text by backspacing over it first, you may have to recreate the text formatting options for bold, xx-large, white, etc).
9. Now, click your mouse on the very edge of the cell, if done properly, the lower properties section of the screen should indicate the properties for a **Layout cell** as shown below



10. **Double click** the field next to **Bg** as shown above, this should highlight it. Type **#A65021** This is a color code for a brown color used by PixLGarden. Now press **Tab** on your keyboard
11. Repeat steps 9 and 10 for the small cell immediately to the left of the banner and the thin, wide cell to the right of the banner.
12. For the remaining border cells we will use a slightly different process. We will use an eyedropper to pick a color from the photo and use it for the border color. To start, select the left-side border by clicking on its edge. Again, if done right, the lower-left properties section should indicate that you are in a Layout cell.
13. Now click on the square button to the right of **Bg** in the properties section. This allows us to select our background color for the cell.



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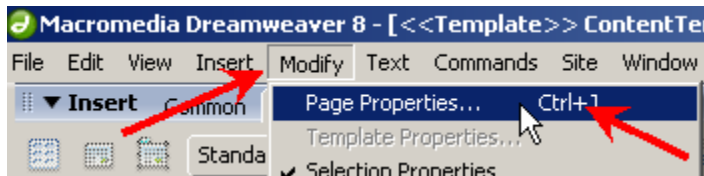
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14. A color grid will appear. Move your mouse away from the grid and into the photo of the rose petals. The mouse should resemble an eyedropper. Click on a section of the rose that has a shade of medium brightness, a suggested area is shown below:

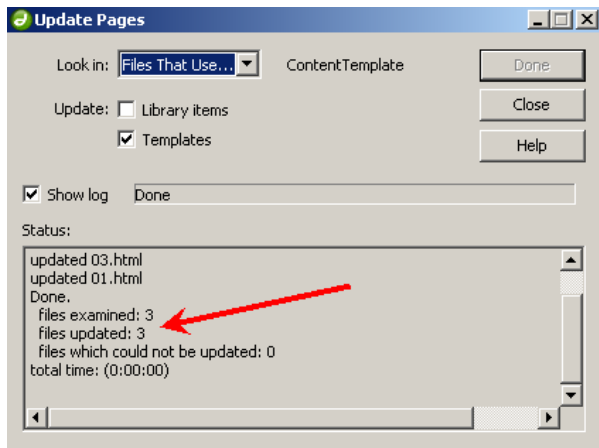


15. Repeat steps 12-14 above for the bottom border and the right-side border. Select any color combination that you like for this process.
16. Next, we'll replace the **Back**, **Main Page**, and **Next** buttons with colors that are a better match. Click on the **Back** button and press the **delete** key on your keyboard.
17. Next click on the **Insert** menu at the top of the page and select **Image** (if necessary, navigate to the Images folder). Click on the **BrownBack** (or Brownback.gif) file and click on **OK** to select the button. On the **accessibility** attributes page, enter **Back** into the alternative text field. Then click on **OK**
18. Repeat steps 16 and 17 for the Main Page and Next buttons, using the appropriate files
19. Finally, we'll change the light tint on the background of the entire page. Click on the **Modify** menu and then select **Page Properties** as shown:



20. On the **Page Properties** dialog box, look toward the center for the entry next to **Background Color** . Double click the existing entry to select it. Then type **#fff6f6** again this is a color code that will become our background color.
21. Now click on **OK** to save the color change. (Hint: You can click on **apply** first to get a glimpse of what that color will look like, then you can try other combinations prior to saying OK)
22. Now click on **File** and **Save** to save our updated template
23. You should see the **Update Template Files** dialog box. Click on **Update** this will cause our pages to be updated to match the changes to the template.

24. The **Update Progress** box should appear. On large sites with numerous pages, this process can take a while to update all of the pages which were based on the template. We only have three, so it should complete quickly. Note the status indicator of how many pages were updates. Click on **Close** once all 3 pages are updated.



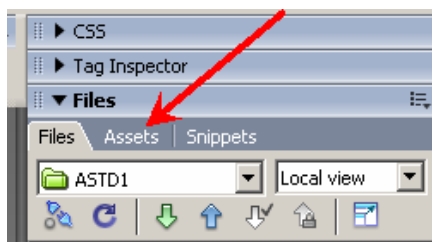
25. Close the **ContentTemplate** file

Now, let's look at the results of applying the template. We will see that all 3 pages we created early will now adopt the new look and feel of PixLGarden.

1. From your **Files** panel, open all three of the pages we created from our original template (01.html 02.html and 03.html)
2. Note the differences in the files. They should all have been updated to reflect the changes we made to the template. Is that cool, or what?
3. When done reviewing the files close them.

Finally, we will look at modifying the Library item which contains our hyperlinks. PixLGarden has decided that the links should be part of a table and that a new link should be added to Adobe (the makers of Photoshop and Dreamweaver)

1. Click on the **Assets** panel link on the right



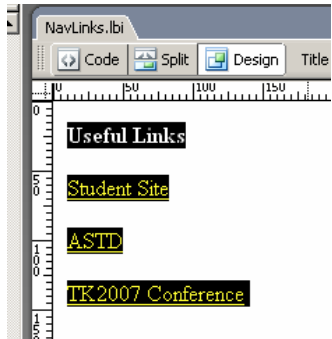
2. **Right click** on your **NavLinks** item in the list and select **Edit** from the menu

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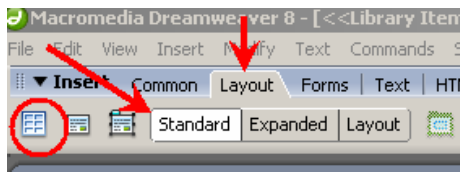
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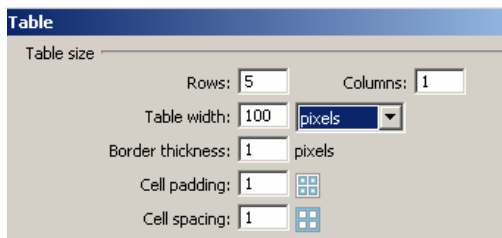
- The item will open. When you click on any of the text, it will highlight the entire selection as shown below:



- Press **Delete** on your keyboard to remove the existing content.
- At the top of the screen select **Layout** and **Standard** as shown below so that we can insert a table into this library item. Then select the **Table** icon (circled)



- Create a table with:
 - 5 Rows**
 - 1 Column**
 - Table Width of 100 Pixels**
 - Border thickness of 1**
 - Cell Padding of 1**
 - Cell spacing of 1**

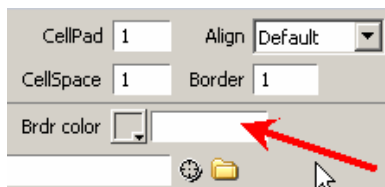


- Then click on **OK** at the bottom of the box to insert the table
- Click in the top cell of the table and type **Useful Links** (make it bold faced)
- In the third cell enter **Student Site**
- In the fourth cell enter **ASTD**
- In the fifth cell enter **TK07 Conference**

12. Press the **Tab** key to add a new cell. In this cell enter **Adobe.com**
13. **Triple click** the phrase **Student Site** This should select the text
14. In the lower properties section, find the **Link** field and enter **http://learn.bbtraining.com** The press the **tab** key to lock the field in.
15. **Triple click** the phrase **ASTD** This should select the text
16. In the lower properties section, find the **Link** field and enter **http://astd.org** The press the **tab** key to lock the field in.
17. **Triple click** the phrase **TK07 Conference** This should select the text
18. In the lower properties section, find the **Link** field and enter **http://tk07.astd.org** The press the **tab** key to lock the field in.
19. **Triple click** the phrase **Adobe.com** This should select the text
20. In the lower properties section, find the **Link** field and enter **http://www.adobe.com** The press the **tab** key to lock the field in.
21. OPTIONAL: Click anywhere in the table. Then, on the left/bottom area, click on the tag for **<table>** as shown.



22. Then, in the **Properties** section, click on the text entry area next to **Brdr color** as shown. In this field, type **#A65021** This will make the table border color match the color in the banner area. Then press **tab**.



23. Finally, click on the **File** menu and then click **Save**. The Update Library Items menu appears. Click on **Update**. This will be followed by the Update Pages box. When it shows that all 3 files have been updated, click on **Close**.
24. Now, close the library item file.

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25. Go back to your **Files** panel and open all 3 of our files (01.html 02.html and 03.html) and observe the changes we made as a result of the update to the library item.



26. When done, close all files. Smile! You're done!

Conclusions:

Templates are a great way to create the foundation for entire pages.

Library items are a great way to create re-usable sections for pages and can be used for specific page content.

Have fun.

Don't forget to log in to <http://learn.bbtraining.com> and join our forums on Dreamweaver and Captivate! This site is free for ASTD members, their colleagues, friends, and family members. Only a few rules: 1) no "flaming" or insulting replies. 2) Content must be PG-13 (or younger). 3) Help others where possible.

I hope you have enjoyed this session.

Sincerely,

David Schamus
President
Byte Back! Training
Integrating Learning and Technology
<http://bbtraining.com>